Jisc transnational education licensing: advisory board

Membership and terms of reference

August 2019

Mission

The transnational education licensing advisory board (TNELAB) will provide expert local advice and guidance to Jisc in support of assessing and developing the service. Members of the group have the responsibility and authority to provide strategic oversight and local operational context to help develop the service to reflect user needs.

The key objectives for the TNELAB are:

1. For members to act as a representative for their own organisation, and as a proxy for similar HEIs, advising on strategies and approaches to deliver the constituent parts and metrics for evaluating the service success
2. To express community issues and expectations
3. To evaluate information from Jisc on licensing approaches and risks
4. To review the outcomes of publisher negotiations
5. To provide guidance on ethical considerations in TNE licensing
6. To disseminate and communicate results and recommendations to local communities and consortia networks such as SUPC, LUPC, NEYAL etc.
7. To propose ways of strategic join-up of TNE licensing across all areas of HEI TNE activity

Mode of operation

1. The TNELAB will meet three times annually in a London location. Participants may join the meeting virtually although access and quality of sound cannot be guaranteed.
2. All further discussion will be virtual both collectively and through 1:1 discussion with the chair and vice-chair, members, and the Jisc team.
3. The TNELAB membership will be renewed annually in August.
4. Interfaces with Jisc executive leadership will be managed by Esther Wilkinson, head of Jisc International.
Membership

Membership of the TNELAB will be at the invitation of Jisc and drawn from those participating HEIs in the Transnational education licensing service and from representative bodies with an interest in TNE.

8 HE members of the advisory board including a chair and vice-chair. Membership ideally to reflect a cross-section of the consortium, the sector and course provision:

- X 1 from Wales
- X 1 from Scotland
- X 1 from N. Ireland
- X 5 from England, of which:
  - X 1 with significant students in Code 1
  - X 1 with significant students in Code 2
  - X 1 with significant students in Code 4
  - X 2 with a mix of students across Codes 1, 2 and 4.

Consideration, where possible, will also be given to representation of regional purchasing consortia in England: SUPC, LUPC, NWUPC, NEUPC and NEYAL

Ideally, x6 of the 8 will have a focus on undergraduate content provision and x2 will be providing substantial TNE postgraduate courses.

In addition:

- X 1 UUKi representative as an observer
- Other representatives from e.g. HESA, QAA, by invitation

Jisc staff will be present including:

- Head, Jisc International
- Deputy director, customer licensing
- TNE Licensing manager
- Head of Licensing, Jisc Collections
- Jisc Collections Licensing specialist and licensing managers
- Committee Administrator

Proposed schedule of meetings August 2019 to July 2020

<table>
<thead>
<tr>
<th>Meeting/Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>First TNE licensing advisory board</td>
<td>November 2019</td>
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<tr>
<td>Second TNE licensing advisory board</td>
<td>March 2020</td>
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<tr>
<td>Wider community event</td>
<td>April/May 2020</td>
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<td>Third TNE licensing advisory board</td>
<td>June 2020</td>
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