Submission, marking and feedback process

- **Administrator**
  - Manage submission deadlines (apply admin penalty/mitigation)
  - Manage allocation of work to markers (including managing anonymity if required)
  - Apply penalty or mitigation for academic reasons

- **Academic**
  - Originality checking
  - Marking and feedback
  - Internal quality assurance (moderation)

- **Student**
  - Student formatively checks own work
  - Student undertakes self or peer assessment
  - Student evidences engagement with feedback to view mark

- **External quality assurance**
  - Record marks
  - External quality assurance
  - Exam board approval

- **Possibility of adjusted grade**
  - Return marks and feedback